

Monday, December 14, 2009

Conference Meeting

MSNA

1) Roll Call

8:05pm

Board members present – Susie, Kelsey, Eden, Colleen (advisor)

Board member not present- Adam

2) Approval of Minutes from October meeting

Approved, secretary will complete and e-mail November minutes to the board

3) President's Report

i) Contact update

ii) Newsletter update

Susie completed the newsletter, will blast e-mail out, contact with Susan Wong at NSNA sent her the newsletter 3-4 days ago to be sent to NSNA students in MN. Can also be sent directly to school contacts to be disbursed to students who are not members of NSNA. Also, idea of having meetings with local chapter presidents, either in person or conference call. Would like 1 or 2 state board members present – will provide a sample agenda, focus sessions, opportunities of NSNA annual convention – becoming a delegate and writing a resolution.

(1) What's new with your school?

A section to appeal to students to be featured in the newsletter.

iii) COSL

Has been in contact with Janet Jennings, Council of Student Leaders

4) Communication Chair Report

i) Eden

Website, wordpress (website application) in process of being upgraded (requested). Updates to be added when upgrade completed. Change/update calendar, post information about the 2010 MSNA convention.

5) Treasurer's Report

i) Adam

Treasurer not present, no information received with regard to budget has been received by the board. Treasurer has been contacted in person, via e-mail and voicemail has been left, several attempts to reach this board member, uncertain of their future on the board, focus on connecting with the treasurer and obtaining the treasurer materials.

6) Convention Chair Report

i) Adam/Kelsey

Kelsey- created a spreadsheet with vendor, speaker contact information. Contact with Amy Klobachar's office, interested but no confirmation yet. FVSD interested in having a recruiter present at the convention. Contact list to be split between Susie, Kelsey and Eden, moving forward without Adam since there has been no communication with repeated attempts. Eden- some vendors, Susie- hospitals, Kelsey- main focus will be speakers.

Kelsey is revising the contact letter to vendors/speakers, will e-mail to board members to use to contact vendors/speakers. Other ideas for convention participation – resume building session, MN workforce office involvement, Department of Economic Development/Involvement. As of today's date, no vendors or speakers have been confirmed. Unclear if Friday evening prior to the convention if there will be an emergency preparedness session offered by American Red Cross. Unclear if FVSD will provide lunch and comp parking for the convention. Army and/or Navy involvement – may provide lunch at no cost. Possible cost to vendors Bronze \$200, Silver \$ 400 and Gold \$ 600. Cost to students to attend, \$25 non-NSNA members and \$20 for NSNA members. Student registration, online through AfterCollege, Eden will contact to request information/set up. Confirmation date for speaker/vendors – possibly 1/29/10? Send out postcards/flyers to students with convention information/registration information.

7) Unfinished Business

a) Local State Chapter Contacts

Each member to work on list of contacts, email to Susie

8) New Business

i) MSNA 2010-2011 Positions

Future board – 6 members and 4 regional contacts (special positions) to focus on regions in MN, can focus on schools in their region, a way to for MSNA to branch out in the state. Also, need to recruit a new 2 year AD faculty member for the new year.

9) Items for Discussion

a) Binders- Bylaws –New MSNA members orientation

Susie working on bylaws, each board member work on their position binder to pass on to the next board. Susie will email the bylaws for each member to type into a word document.

10) Date, Time, and place of next meeting

Conference call 1/10/10, time to be determined.

11) Adjourn

9:17pm

Signed by Susie Schroeder, MSNA President